

Berrien Springs Partnership Lab Syllabus and Instructor Qualifications

LABS (CLASSES) ARE PROVIDED AS AN EDUCATIONAL SOURCE FOR PBL (PROJECT BASED LEARNING)

COMMUNITY CLASS TITLE: Prosper Arts-Creative Writing

GRADE OR AGE LEVELS: Grades 5-12

Maximum Students: 10 maximum (4 students minimum per class)

FORMAT: IN-PERSON

DAY AND TIME OF THE WEEK: Wednesdays 12:30-2:00pm beginning January 28, 2026.

TOTAL REQUIRED HRS: 80 percent (10 classes)

TOTAL SEMESTER HOURS POSSIBLE: 18 hours

LOCATION: 117 W Ferry St. Berrien Springs Mi. - The studio is located above the Rabbit Yarn shop. Parking is on the street and the entrance is in the back. (Look for the green Prosper Arts signs)

INSTRUCTOR: *Heather West*

CONTACT INFORMATION: Heather's Phone: 269-351-2351 (call or text)

REGISTRATION AT SITE ADDITIONAL REQUIRED?

Yes. You will receive an email with a waiver to sign or it can be filled out at the first class.

INSTRUCTOR QUALIFICATIONS:

Mrs. West has several years of business, teaching, and art experience. She was very excited to open the Prosper Arts Llc studio and offer creative classes to students locally.

COURSE DESCRIPTION (OVERVIEW):

Creative Writing will meet on Wednesdays 12:30-2:00pm starting January 28, 2026.

In this class, students will be given writing prompts to create poetry and short stories. We will focus on several different types of poetry writing styles such as Hikaus, Limmericks, and stories written from first and third person perspectives. Class will begin with a lesson and example of the writing style that students will be prompted to use each week. There will be a small snack break time during each class.

SYLLABUS/OUTLINE: WEEKLY BREAKDOWN OF PROJECT-BASED LEARNING LAB ACTIVITIES:

(This is a flexible guideline that will be tailored to fit the needs of each class. New projects/prompts will be given each semester to accommodate returning students.)

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Class will begin with a lesson and example of the writing style that students will be prompted to use each week. There will be a small snack break time during each class.

COURSE OBJECTIVES AND APPROXIMATE TARGET DATES:

By the end of the semester, students should have all pages complete and there will be a gallery for students to display their books for others to enjoy.

STUDENT ASSESSMENT - what will be used to evaluate student progress and/or end of semester pass/fail status?

- 1) Student agrees to attend at least 80% of class sessions/lessons offered. Attendance is kept online and tracked by Partnership staff. Failure to meet 80% or be on track to meet 80% may result in program discontinuation.
- 2) The Partnership Student Assessment or Performance Form is filled out by the teacher and turned in to Partnership staff. The link to this form is found on the web page for this class. Failing marks for lack of participation, behavior issues, practice time, etc. may result in program discontinuation.

Class-specific assessment:

The Partnership Student Assessment form is filled out by the teacher and turned in to the Partnership staff.

CLASS POLICIES: ATTENDANCE, BEHAVIOR, WEATHER, ETC.

Attendance: Students are required to attend at least 8 classes for the semester. Please notify in advance by text if your student will be absent.

Weather: If classes are canceled due to weather, a text will be sent out at least two hours prior to class start times. Snow days will coincide with berrien springs public schools.

Behavior: Students are expected to treat others with kindness, listen, and follow instructions.

Other: Snacks will be provided during each class. We will do our best to accommodate everyone but please plan to bring a snack if your student has allergies.